

How Do I Register for A Membership?

1. Go to <http://register.wvbbts.org>
2. **If you are a returning member/already have an account set-up**, please verify that your account (contact information, insurance, medical history) is up-to-date. You may edit your account information through the “Household” link in the left-hand navigation bar.

If you are a returning member and cannot remember what your account name is, please email rbell@wvbbts.org to have that sent to you. Please do not create a new account name.

Once you have reviewed your household information, you may proceed to step 4.

3. **If you are a new member:** From the left-hand menu select “Create an Account”. This will set-up a login and password for your household.

Once your login is complete, select the “Account Setup Wizard”. This is where you will enter your contact information and set-up individual family members.

- Please make sure to enter the contact information for both parents (if applicable). This will ensure that both parents receive important email communications from the club and coaches.
 - If you have more than one athlete enrolled in any program or combination of programs (BBTS or WVA), enroll them at this time.
4. Once your account is set-up, you may proceed to registration. You must select both a membership and a training program.
 - A. Choose your membership level (family or individual).
 - B. From the shopping cart page, select “Programs” from the left-hand menu
 - C. Select your training program.
 - D. Families with more than one athlete will need to select a training program for each athlete. To do so, add your first program then from the shopping cart page, select “Programs” to return to the list of training program options.
 - E. Once all athletes have been added, proceed to check-out.
 5. During check-out you will have the option to either pay by credit card (subject to a 3% service fee) or by check. Checks should be made payable to WVBBS and mailed to WVBBS Attn: Memberships, PO Box 277, Waterville Valley, NH 03215. Please note that your membership application is not complete and will not be processed until payment is received.

6. If, when registering for your membership, you selected the option to pay for your required athlete support credits in lieu of work, you will be billed for those credits at \$300 per credit. For more information about the athlete support credit requirement please visit our website <https://wvbts.org/athlete-support-credit-policy/>